



LETTER OF RESOLUTION
regarding
ACADEMIC INTEGRITY VIOLATION

This letter constitutes a resolution of a charge of violation of the *Guidelines on Academic Integrity* which has been brought against [student's name] by [professor's name], as per the terms of the *Guidelines*.

As indicated by [his/her] signature below, [Mr./Ms.] [student's name] admits to having committed a violation of academic integrity in [course number and name] during the [Fall/Spring + year] semester. Specifically, [he/she] [brief summary of the nature of the violation]. In view of this, [Mr./Ms.] [student's name] agrees to the following sanction:

- [for example]
- Reduction in grade for the assignment
 - Assignment of a failing grade for the assignment
 - Assignment of a failing grade for the course
 - Other

[Mr./Ms.] [student's name] and [professor's name] further agree with their signatures that this letter will constitute a complete resolution of the charge, and that this letter will be kept on file in the Office Academic Affairs until [Mr./Ms.] [student's name] graduation or permanent termination of registration, as per the terms of the *Guidelines on Academic Integrity*. If a second Letter of Resolution reaches the Office of Academic Affairs, the terms contained therein will be invalidated, and the Academic Integrity Administrative Officer will request the faculty member to bring charges of academic dishonesty to the Academic Integrity Review Board as per the Guidelines on Academic Integrity.

I agree to the terms and conditions as stated above.

Signature	Student number	Date
Agreed by _____		
Professor's name	Professor's Signature/Date	

File: Academic Integrity Administrative Officer, Office of Academic Affairs